

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

26 June 2015

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Wednesday 1 July 2015 at 7.30p.m**, for the purpose of transacting the following business.

AGENDA

- 1. Apologies:** To receive apologies for absence.
- 2. Councillors' Signature of Declaration of Acceptance of Office**
- 3. To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
- 4. To consider approval of the minutes of the meetings held on 3 June 2015.**

5. To consider any issues raised by members of the public.

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.

5.1. Consider Parishioner's request regarding:

- *removal of dead and diseased trees between the church and The Ham
- *a process to facilitate neighbours' communication regarding tree-works.

5.2. Consider a request for a new memorial bench, tree etc in Dittisham

6. Community Reports

- 6.1.** Dittisham Community Land Trust
- 6.2.** Devon County Councillor
- 6.3.** South Hams District Council Councillor

7. To consider planning/tree applications

- 7.1.** BBH Architects to discuss the applications for Laburnum Cottage, Manor Street, Dittisham. 18/0305/15/F Householder application for construction of ancillary garden building within the curtilage of Laburnum Cottage (resubmission of 18/2875/14/F) & 18/0742/15/F C & 18/0743/15/LB Listed building consent for demolition of existing extension and construction of 2 storey extension, alterations to dwelling with associated landscaping and parking.
- 7.2.** 18/1286/15/LB Quick's Cottage, Lower Street, Dittisham TQ6 0HY Listed Building consent for re-thatching of roof
- 7.3.** Torbay Council consultation on new modifications to the Local Plan for a six week period between 09:00am Monday 22 June and 09:00am Monday 3 August 2015.

8. Communications in relation to planning/tree applications.

- 8.1.** Trees in a Conservation Area – Notification to Undertake Works
18/0948/15/TCA Lavenders, Riverside Road, Dittisham, Dartmouth, TQ6 0HS. T1. Bay. Pollard to height of 2m. T2. Holly. Thin two outer most stems leaving two mature stems to support reduction up to 30% to obtain morphological profile in keeping with garden aesthetics.
- 8.2.** 18/0702/15/CLE Vine Cottage, Chipton Barton, Dittisham, TQ6 0HW Lawful development certificate for existing use as dwelling (C3) Cert of Lawfulness (EXISTING) Certified
- 8.3.** 8/0672/15/F Spindlewood, Higher Street, Dittisham, Dartmouth, TQ6 0HT Householder application for modifications to balcony. Conditional approval
- 8.4.** 18/2312/14/F Proposed dwelling at SX8656 5484, The Lane, Dittisham. Change of use of boathouse/workshop/sail loft to self contained dwelling. Conditional approval.

9. Reports from Councillors with Specific Responsibilities / External Forums

9.1. Ham Events

To finalise arrangements and special booking conditions for the Outdoor Swimming Society event on 5&6 September 2015.

9.2. Tree Officers

Report to the Parish Council regarding development of a management plan for the north Ham area and a survey of DPC owned trees.

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

9.3. Footpaths

Consider appointing two non-Councillors as Footpaths Officers.

9.4. Ham Maintenance

Consider a BBQ area on The Ham.

10. Parish Maintenance

10.1. Clearance of gulleys and drains on Manor Street - for information.

10.2. Consider trial of hand made dog poo bag dispensers for public use

11. Strategic Planning Matters

11.1. Purchase of The Level Car Park

DPC is awaiting a revised draft contract from SHDC - for information.

11.2. DPC email software

Brief discussion to initiate location of options to improve access to DPC emails.

12. Financial Matters

12.1. Consider approval of current income/expenditure statement

12.2. SHDC Locality Fund grant for playground equipment

Update on application criteria and consider further action.

12.3. The Quay Standpipe - ?reason for marked increased in water usage

12.4. DCC, 16/6/15, £750 grant for cradle seat swing can be used in 2016 - for information

13. To note / consider correspondence

13.1. *For consideration*

13.1.1. DCC Cllr Hawkins, 17/6/15, SHDC Residents Parking Permits increase in price from £21 to £100

13.1.2. SHDC, 23/6/15, Potential visit from the Chairman of SHDC before April 2016.

13.1.3. Social Work, SHDC, 19/6/15, Arrangements for Foster care of Children

13.1.4. SHDC, 26/6/15, Town and Parish Event Monday 27 July 2015 9:15 am - 1:45 pm.

13.2. *For information*

13.2.1. Parishioner, 25/5/15, Thank-you re The Lane wall repairs

13.2.2. Making Parishes Better, 2/6/15, FOI Request for organisation chart and committee membership

13.2.3. Ministry of Defence, 5/6/15, Request re flying the flag for Armed Forces Day

13.2.4. South Devon AONB, 11/6/15, Invitation to Annual Forum, RSVP by 3 July 2015

13.2.5. Dr Sarah Wollaston, 18/6/15, Re-elected as Chair of Health Select Committee

13.2.6. Maven/Aon, 22/6/15, electronic copies of the 'Special Events & Activities Guidelines' and the 'Maven Local Councils Fundraising Events Good Practice Risk Management Guidance'

13.2.7. Dartmouth Medical Practice and its Patient Participation Group, Annual Open Health Forum at Townstal Community Centre, 2nd July 2015 at 6pm. All patients are invited.

13.3. *Sent*

13.3.1. SHDC, 19/6/15, Fly tipping on The Ham

14. To confirm date of the next meeting of Dittisham Parish Council which is scheduled for 2 September 2015 at 7:30 pm.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Annette Thom, Parish Clerk